

**SAGOSERVE**  
**SAGOSERVE TESTING LABORATORY**  
**The Salem Starch & Sago Manufacturers' Service Industrial**  
**Co-operative society Ltd.,**  
**Omalur Main Road,**  
**Jagirammalayam Salem -636302,**  
**Tamilnadu**  
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**Website:http://sagoserve.co.in**

**TENDER NOTICE FOR RATE CONTRACT FOR SUPPLY OF CHEMICALS,**  
**GLASSWARES, PLASTICWARES, MINOR EQUIPMENTS**

**Rc.No.:0465/LAB/2020**

**Dt: 05-09-2020**

Sealed offers are invited on behalf of Managing Director, Sagoserve, Omalur Main Road, Jagirammalayam, Salem-636 302 - who have All India networks of sales either directly or through their authorized dealers/distributors for supply of following items on Six Month Rate Contract basis.

**Item Category -I: Chemicals:**

<b>S. No.</b>	<b>Name of the chemicals &amp; its Description</b>	<b>Item Category Emplura ®</b>		<b>Item Unit</b>	<b>Approximate requirement six month (In Unit)</b>
1	Hydrochloric Acid- 36.5 - 38%	Merck	1.93401.5021	5 litre	1
2	Sodium Hydroxide 97%	Merck	1.93103.0521	5 kg	1
3	Sulphuric Acid 95 - 98%	Merck	1.93400.2521	2.5 litre	1
4	Acetone 99%	Merck	1.94500.2521	2.5 litre	1
5	Petroleum Benzine 60-80°C	Merck	1.07057.2521	2.5 litre	1
6	Picric Acid 99 - 100%	Merck	6183870500 1730	500 g	1
7	Silver Nitrate 99%	Merck	1.93600.0027	25gm	1
8	Nitric Acid 68 - 70%	Merck	1.93406.2521	2.5 litre	1
9	PotassiumthioCyanate 98%	Merck	1.93608.0521	500 g	1
10	Ammonium Ferric sulphate 98 -101.5%	Merck	1.93241.0521	500 gm	1
11	Ammonium Hydroxide	Merck	-----	500 ml	1
12	pH Capsule-4	Merck	617692000 11730	1pkt (10 capsule)	1
13	pH Capsule-7	Merck	61769300011 730	1pkt (10 capsule)	1
14	pH Capsule-9	Merck	61769400011 730	1pkt (10 capsule)	1
15	Potassium Sulphate 98.5%	Merck	1.93649.0521	500gm	1
16	Hydrochloric Acid 0.1N	Merck	6090600500 1730	500 ml	1
17	Bromocresol Green 0.04 %	Merck	6184020125 1730	150 ml	1
18	Bromocresol Red 0.01%	Merck	61841301251730	150 ml	1
19	Potassium Sodium Tartarate 99%	Merck	1.93626.0521	500 gm	1
20	Methylene blue 82%	Merck	61820400251730	25g	1

<b>S. No.</b>	<b>Name of the chemicals &amp; its Description</b>	<b>Item Category Emplura ®</b>		<b>Item Unit</b>	<b>Approximate requirement six month (In Unit)</b>
21	Sodium carbonate 99%	Merck	1.93611.5021	5 kg	1
22	Benzoic Acid 99%	Merck	1.93420.0521	500 gm	1
23	D- Glucose 52.5 - 53%	Merck	1.94925.0521	500 gm	1
24	Iodine resublimed 99.5 - 100.5%	Merck	6047600100 1730	100 gm	1
25	Sodium Thiosulphate 98.5%	Merck	1.93648.0521	500 gm	1
26	Hydrogen Peroxide 29 - 32%	Merck	1.93007.0521	500 ml	1
27	Methyl Red	Merck	6184130125 1730	---	1
28	pH Universal Indicator	Nice	U40179	500ml	1
29	ISO Propyl Alcohol 99.7%	Merck	1.94524.0521	500 ml	1
30	Potassium chloride 98.5%	Merck	1.93638.0521	500 gm	1
31	Oxalic acid 99.5 - 102%	Merck	1.93018.0521	500 ml	1
32	1.Amino 2.Naphthol 4.Sulphonic Acid 98%	Merck	61808200251 730	500 gm	1
33	Ammonium solution 25%	Merck	1.93100.0521	500 ml	1
34	Sodium Chloride 99%	Merck	1.93606.0521	500gm	1
35	Ammonium Hepta Molybdate 81 -83%	Merck	1.93202.0121	50 gm	1
36	Sodium Sulphate 99%	Merck	1.93635.0521	500 gm	1
37	Sodium Meta Silicate Pentahydrate 97%	Nice	S17029	500 gm	1
38	Starch Soluble	Merck	1.93317.0521	500 gm	1
39	Ethyl Alcohol 99.9%	Any Brand	----	500 ml	1
40	Sodium Sulphite Anhydrous 98%	Merck	1.93261.0521	500 gm	1
41	Bromophenol Blue	Merck	618287000 51730	5 gm	1
42	Phenolphthalein Indicator 1%	Merck	6184170125 1730	125ml	1
43	Methyl Orange-0.0%	Merck	6184120125 1730	125 ml	1
44	Potassium cyanide(Bio-ultra 98%- 100gm)	SIGMA- Aldrich	Cas no 151-50-8	100g	1
45	Vaseline	Any Brand	----	1kg	1

S. No.	Name of the chemicals & its Description	Item Category Emplura ®		Item Unit	Approximate requirement six month (In Unit)
46	Potassium iodide 99.8 - 101.5%	Himedia	GRM1086	250 gm	1
47	Liquid Paraffin( Any Item Category)	Any Brand	-----	1 litre	1
48	Ammonium Chloride 99%	Merck	1.93621.0521	500 gm	1
49	Carbon Tetra Chloride	Merck/ Any brand	----	500 gm	1
50	Acetanilide 98.5%	Nice	A10125	250 gm	1
51	Tissue paper	Any Brand	----	1 pkt (per pocket 100 piece)	1
52	Copper Sulphate	Merck	1.93616.0521	500 gm	1
53	Litmus Paper	Any Brand	---	10 piece per pocket	1 pkt
54	pH Buffer Solution 4.0	Merck	61913605001730	500 ml	1
55	pH Buffer Solution 7.0	Merck	61913705001730	500 ml	1
56	pH Buffer Solution 9.0	Merck	61913805001730	500 ml	1
57	Potassium Chromate	Merck	1.93660.0521	500 gm	1
58	Potassium Permanganate	Merck	1.93610.0521	500 gm	1
59	pH-4,CRM-Certified Reference Materials	Merck-Certipur	1094454	500ml	1
60	pH-7,CRM-Certified Reference Materials	Merck-Certipur	109439	500ml	1
61	pH-10,CRM-Certified Reference Materials	Merck-Certipur	109400	500ml	1
62	Potassium cyanide-CRM	Merck-Certipur	104965	50g	1
63	Tinopal-Flourecent Brightener-28	Sigma	1002554306 F3543-1G	100g	1
64	Lovibond RYBN(Colour 0.8R,2.0Y)-CRM	Lovibond Tintometer	134080 Lot No:2030673	500ml	1
65	Nitric Acid-	Merck-Emplura	1.93406.0521	500ml	1
66	Ammonia Feeric Sulphate	Merck-Emparta	20021K05	500ml	1
67	Acetanilide	Merck/Sigma	822344	500g	1

**Item Category-II: Apparatus**

S.No.	Name of the Apparatus (Brand: Borosil)	Item Category	Catalogue No. and Product Code No.	Item Unit
1	Water Bath 30 Hole(ss) (10 holes line X per line 3 holes)	Specification enclosed	---	1
2	Motorized Bottle Washer(Stainless Steel)	Borosil	---	1
3	Heating mantle soxhlet single holder (1 litre)	Shoxlet company	soxhlet	1
4	Heating Mantle soxhlet 6 holder	Shoxlet company	soxhlet	1

**Item Category-III: Glassware:**

S.No.	Name of the Glassware & Apparatus (Brand: Borosil)	Item Category	Catalogue No. and Product Code No.	Item Unit
1	Flat bottom flask-250 ml(Flat) 24/29	Borosil	JS CAT:410021 Code:4100021	1
2	Condenser-Liebig Condenser 300mm 24/29	Borosil	GJ CAT 2400090	1
3	Monier Williams- So <sub>2</sub> Apparatus 1000 ml Flask 34/35, 24/29 3 Neck	Borosil	Code:4384C29	1
4	HCN Apparatus			
4.1	Condenser 24/29-	Borosil	Code:2400090	1
4.2	Flask 800 ml 24/29	Borosil	Code:5420028	1
4.3	Adapter Multiple with Two Neck 24/29	Borosil	Code: 8831	1
4.4	Splash head vertical pear shape 24/29	Borosil	Code:8851	1
4.5	Condenser-Liebig condenser 300mm 24/29	Borosil	Code:2400090	1
4.6	Adaptor receiver straight socket to rubber 24/29	Borosil	Code:8837A24	1
5	Cooch Crucible-30 ml	Borosil	Code:3206612	1
6	Beaker- 500 ml	Borosil	1000D24(1 mm)	1
7	Weighing Scoop			
7.1	Weighing Scoop 1 ml	Borosil	Code:7200001	1
7.2	Weighing Scoop 6ml	Borosil	Code:7200076	1
7.3	Weighing Scoop 10 ml	Borosil	Code:7200006	1
8	Bottle top dispenser pinnacle model Re-circulation valve	Borosil/Any Brand	Code:LH002012016 10-100 ml	1
9	Adapter recovery bend vertical 24/29	Borosil	Code:8847624	1
10	Three finger clamp	Borosil	LAFC 88882D3	1
11	Rod for retort base 12 X 600	Borosil	LARS8888600	1
12	Vetroclean-9001 -5 litre	Borosil	9001033	1
13	Silicone Tubing for Distillation Unit and Laboratory Application 6mm ID X 9mm OD	Borosil	3369002	1 mtr
14	Silicone Tubing for Distillation Unit and Laboratory Application 10mm ID X 14mm OD	Borosil	3369004	1 mtr
15	Purple Nitrile powder free exam Gloves- Large size (each pocket contain 100 gloves)	-----	LKC-500	1 pocket
16	Ordinary rubber Gloves (each pocket contain 100 gloves)	Any Brand	-----	1 pocket
17	pH Electrode for Testing Food Product	Any Brand	-----	1
18	Poly Plastic Beaker-250ml	Any Brand	-----	1
19	Glass Rod	Any Brand	-----	1
20	Dessicator (300mm)	Borosil	3083045	1
21	Petri Dish(100 x 17 mm)	Borosil	3160077	1
22	Crucible 50ml	Borosil	-----	1
23	Beaker 250 ml(70 x 95mm)	Borosil	1000D21	1

S.No.	Name of the Glassware & Apparatus (Brand: Borosil)	Item Category	Catalogue No. and Product Code No.	Item Unit
24	Burette-50ml	Borosil	2122012	1
25	Burette-100ml	Borosil	2000006	1
26	Burette -50ml (NABL)	Borosil	2000012	1
27	PIPETTE (SEROLOGICAL) - 2ml	Borosil	---	1
28	PIPETTE (SEROLOGICAL) - 5ml	Borosil	2030P55	1
29	PIPETTE (SEROLOGICAL) - 10 ml	Borosil	2030P06	1
30	PIPETTE (VOLUMETRIC) - 5 ml	Borosil		1
31	PIPETTE (VOLUMETRIC)- 20 ml	Borosil	2040008	1
32	CYLINDER-5ml	Borosil	3021005	1
33	CYLINDER-10ml	Borosil	3021006	1
34	CYLINDER - 20 ml	Borosil	3021008	1
35	CYLINDER - 100 ml (NABL Calibration)	Borosil	2010016	1
36	CYLINDER 100 ml	Borosil	3022016	1
37	BOILING FLAT BOTTOM FLASK -2000ml	Borosil	4060030	1
38	BOILING FLAT BOTTOM FLASK 1000 ml	Borosil	4060029	1
39	CONICAL FLASK-250ml	Borosil	4980021	1
40	KJELDAHL FLASK-500ml	Borosil	5430028	1
41	VOLUMTRIC FLASK (smf) -100ml	Borosil	5641016	1
42	VOLUMTRIC FLASK (smf) -250mL	Borosil	5641021	1
43	VOLUMTRIC FLASK (smf) -500ml	Borosil	5649024	1
44	VOLUMTRIC FLASK (smf) -1000mL	Borosil	5641029	1
45	Dropping funnel	Borosil	--	1
46	Spatulas-12 Inch	Borosil	LASP8888012	1
47	Spatula- 8 inch	Borosil	LASP8888008	1
48	Wash LDPE plastic Bottles	Borosil	0166024	1
49	Reagent Bottle (Brown)	Borosil	1509029	1
50	Reagent Bottle (White)	Borosil	1500029	1
51	Whatmanfilter Paper No.1 (125mm)	CAT NO. 1001-125	100 piece	1
52	Acid Doctors -500gram	HNO <sub>3</sub> ,H <sub>2</sub> SO <sub>4</sub> & HCL	LOBA	1
53	Acid Safety Bottle	HNO <sub>3</sub> ,H <sub>2</sub> SO <sub>4</sub> & HCL	LOBA	1
54	Bunsen burner(with table)	-	-	1
55	Viscosity collecting funnel	Company brand	-	50 ml
56	Reagent Bottle	Company brand	100 ml capacity	1
57	TDS Electrode	Company brand	-	1

<b>S.No.</b>	<b>Name of the Glassware &amp; Apparatus (Brand: Borosil)</b>	<b>Item Category</b>	<b>Catalogue No. and Product Code No.</b>	<b>Item Unit</b>
58	Silica tube	Company brand	-	1 mtr
59	Filter bag for Ankom Crude fibre	F-57	-	1 packet
60	Muslin cloth	Company brand	-	1 meter
61	Petroleum ether(60-80°C)	Company brand	-	1 litre
62	Acetone	Company brand	-	1 Litre
63	Protein digestion tube	Company brand	-	1
64	Suction pump(crude fibre)	Company brand	-	1

Important Note:

1. Last date for tender submission : **28-09-2020**, up to **2.30 p.m**
2. Tender opening : **28-09-2020** at **3.00 p.m.**
3. Tender submitted through E-Mail or Fax will not be considered.
4. The Rate contract with successful rate contract holders will be extended for another period of six months i.e.2021 based on fresh price lists.

**for Managing Director**

SAGOSERVE,SALEM-302

TENDER NOTICE FOR RATE CONTRACT FOR SUPPLY OF CHEMICALS,  
GLASSWARES, PLASTICWARES, MINOR EQUIPMENT

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Eligibility Criteria

The following vendors are eligible to quote:-

1. Indian chemical and apparatus Manufacturers /sellers. (Must self-certify)
2. Dealer for Indian Manufacturer (Must attach specific authorization letter from manufacturer to quote for Rate contract to SAGOSERVE). Should authorize only one dealer to quote for rate contract.
3. The following documents to be compulsorily attached along with the bid filing If fail to attach the following documents, the bid application will be rejected.
4.
  - a. A certificate indicating, the name, address, fax number, email address of the Distributor, who is going to supply the material.
  - b. A certificate regarding the Discount extended by the manufacturer.
  - c. A certificate regarding the Discount extended by the Dealer. (This must be on the dealer's letter head.)
5. The bidders should clearly indicate, for which category of materials they are quoting for.
5. current year validity chemicals to be supply.



Terms & Conditions

1. The Tenderers are requested to submit their offer in their own letter head neatly typewritten without any cutting or over writing.
2. The Tenderers shall have to indicate clearly the brand of the product(s) for which they will submit the rate contract offer.
3. Sagoserve is interested to enter into Rate Contract with only reputed manufacturers or with their authorized dealers/distributors. Hence the tenderers are advised to attach the relevant latest authorization letter along with their offer (as per Annexure-A) to prove their credentials or bonafides with regard to their as well established manufacturer or authorized dealer in terms of quality/reputation of their products in scientific community. Please note that the authorization letter by principal / manufacturer should **exclusively addressed to Managing Director, Sagoserve, Omalur Main Road, Jagirammalayam, Salem indicating that they are authorized to quote/sell the product of their principal otherwise offer will not be considered for evaluation.**
4. The Tenderers should submit valid documentary proof of GST registration number and the details of Income Tax registration (PAN).
5. Your offer should be sent in a sealed cover with indication on envelope "Tender for Rate contract for the procurement of Chemicals / Glassware / Plastic ware for supply against 6 month rate contract" and addressed to Managing Director, sagoserve, Omalur main road, Jagirammalayam, salem-636 302 is not responsible for any postal/courier delay.
6. Tenders will be opened on 28-09-2020 at 3.00 **p.m.** at Manager (Admn/Trade) room, Sagoserve in presence of the Tenderers who wish to be present.
7. Please do submit the list of your customers (Government/Private laboratories). In the customer list, the name of contact person, designation, telephone, fax and e-mail numbers must be given.
8. Please do submit the Photo copies of rate contract for the categories listed you had during the last three years with your customers as mentioned at Sl. No. 7, for our reference.
9. We will prefer to enter into rate contract with the manufacturers/dealer who can supply the materials directly to us from their depot or warehouse or else supply the material through their dealer based at Salem, Tamilnadu within the delivery schedule as per Sagoserve requirement.
10. The details of the price list and catalog should be furnished in the format attached.

Guidelines for Rate Contract Sheet.

- ❖ All Columns except S. No, Discount, Tax1 and Tax2 should be in text Format.
  - ❖ Columns Header Name should be exactly similar to the ones specified in the standard sheet and it should not be changed.
  - ❖ Data should be inserted from first row itself.
  - ❖ Fields marked are mandatory i.e. S.No, Item Category, Item Sub Category, Catalog No, Item Description, Item Type, Item Unit, Rate.
  - ❖ Discount, Tax1, Tax2 should contain integer or decimal data only. It should not contain any text or special character (Example "GST @ 18% or 12% or 5%").
11. Please quote the maximum discount on your list price. Discount must be indicated in words as well as in figures. Current price list is to be valid from 01<sup>st</sup> September , 2020 to 28<sup>th</sup> February, 2021 and must be sent along with your offer otherwise your offer will not be considered. Price list must be stamped and signed with date by the Tenderer.
  - 12 (a). Your offer should be based on free delivery at SAGOSERVE Premise, otherwise your offer will not be considered.  
(b). Since time is the essence of contract, a delivery time of 15 days from date of Purchase Order will be given for stock items and 30 days for all other items.
  13. The Tenderer must agree for immediate free replacement in case any discrepancy is found with regard to quality/quantity of the material to be supplied by them under this Rate contract.
  14. The Tenderers are advised to go through these Notifications thoroughly and mention clearly regarding the Excise Duty/Custom Duty in their offer.
  15. Payment will be made only after the receipt of material in our Lab store room in good condition. No other payment term will be acceptable to us. Payment will be made directly to the suppliers by Cheque.
  16. The Manufacturers must indicate the names and addresses of their local authorized dealers in Salem, in case they wish to supply the material through their authorized dealer. If you have no dealer at Salem then the name and address of your dealer in near by salem can be given.
  17. There will be no separate packing and forwarding charges payable for supply against this Rate contract.

18. For Minor Equipment/Apparatus, minimum warranty should be of one year. Please indicate warranty terms in your offer.
19. Fall Clause: The price to be quoted (Price as indicated in the price list less discount plus taxes and duty if applicable) by the Tenderer under the rate contract should in no event exceed the lowest price at which the Tenderer sells the stores of identical description to any other organization during the currency of rate contract. If R/C holder reduces its price or sells or even offers to sell the same item/s during the Indian currency of the rate contract, price will be automatically reduced with effect from that date for all the subsequent supplies under the R/C.

An undertaking is required to be given by all the manufacturers that the rates offered by them are not more than the rate offered to any other Government agencies/Institution and the discount offered is not less than the discount offered to any other Government agencies/Institutions. In case any such discrepancy is noticed they shall refund the amount to Sagoserve, Omalur Main Road ,Jagirammalayam, Salem and also Rate Contract is liable to be cancelled.

20. During the rate contract period, any time bound special offer introduced by manufacturer/supplier must be offered to Sagoserve, Omalur Main Road, Jagirammalayam, Salem also and same should be intimated in advance. However, Sagoserve, Salem will have the Right to avail the offer or not.
21. Tenderer will have to supply the ordered (as per the purchase order) material under this rate contract within 15 days of placement of Purchase Order in full quantity, part supplies will not be accepted otherwise order may be cancelled and further action as deemed proper may also be taken.
22. Late, delayed or unsigned offers will not be considered at all.
23. Compliance with National/International standards if any should be specified.
24. Parallel Rate contract for similar items can be placed at any time during the period of rate contract with one or more parties.

25. The Rate contract can be terminated without any notice in case the performance of the Tenderer is found consistently unsatisfactory or due to the serious lapse on the part of the Tenderer.
26. The Managing Director, Sagoserve, Omalur Main Road, Jagirammalayam ,Salem reserves the Right to accept or reject any offer in part or in full without assigning any reasons thereof.
27. All prices should be in INR only. Rate contract prices in foreign currency will not be considered.
28. No EMD is payable. Tender document fee is payable.
29. The Tenderers will have to confirm in writing in their offer that all the terms and conditions mentioned above are acceptable to them.
30. Manufacturer's discount structure should be submitted by way of a certificate and should be included in the bid.
31. Conditional prices based on buying or assuming certain volumes should not be quoted.
32. Please note that the dealer's discount will be over and above the manufacturer's discount, and a separate certificate should be attached.
33. Since the usage of a particular brand may have led to standardization of experiments and its results may have led to certain publication and patents, The Managing Director of Sagoserve, Omalur main road, Jagirammalayam, Salem reserves the right to select a firm for R/C based on its continuous usage and uniform results and therefore reserves the right not to go only by the price criteria of a particular item.

for Managing Director

Format of Price List

1	2	3	4	5	6	7	8	9	10	11
Sl.No.	Item Category	Item Subcategory	Catalogue No.	Item Description	Item Type	Item Unit	Rate	Discount	Tax1	Tax2

**Note:**

1. There should be no blank rows at all.
2. In column 8 rates should be quoted in xxxx.xx format only. No comma's or special characters should be used.
3. In column 5 i.e. item description should not contain apostrophe
4. All 11(Eleven) fields must be intact. If there is no value please indicate as 'NIL'. 'NIL' indicating that there is no value.

**Important:** The Price list has to be submitted separately for each category.

PRICE LIST – SAMPLE / MODEL FORMAT

1	2	3	4	5	6	7	8	9	10	11
Sl.No.	Item Category	Item Subcategory	Catalogue No.	Item Description	Item Type	Item Unit	Rate	Discount	Tax1	Tax2
1	CHEMICALS	MERCK	1.94500.0521	Acetone Empura	Consumables	500 MI	290.00	5	5	0
2	Glassware	BOROSIL	136041	BOTTLES, MC CARTNEY, FLAT .....	Consumables	No.	140.00	7.5	5	0
3	Chemicals	Sigma Aldrich	T3824	Tyrosinase	Consumables	50 KU	10146.00	5	5.15	14.5
4	Chemicals	Sigma Aldrich	T3754	L – Tyrosine	Consumables	100 g	4987.5	5	5.15	5.5

Note:

1. There should no blank rows at all.
2. In column 8 rates should be quoted in xxxx.xx format only. No comma's or special characters should be used.
3. In column 5 i.e. item description should not contain apostrophe
4. All 11(Eleven) fields must be intact. Where value is nil indicate (Zero) nil.

Important: The Price list has to be submitted separately for each category.

Annexure 'A'

MANUFACTURERS' AUTHORIZATION FORM (to be enclosed by Indian agent / dealer of  
Manufacturer)

*[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.]*

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation For Bids]*

To: *[insert complete name and address of Purchaser]*

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert date of signing]*

ANNEXURE 'B'

Bid Form

(On the letter head of the firm submitting the bid document)

To:

The Managing Director,  
Sagoserve,  
Omalur main Road,  
Jagir Ammapalayam,  
Salem-636 302.

Ref: Tender Rc. No.0465/Lab/2020, date: -09-2020.

Sir,

Having examined the bidding documents we, the undersigned, hereby submit the priced bid for supply of goods and services in conformity with the said bidding documents.

We hereby offer to supply the Goods/Services at the prices and rates mentioned in our price list.

We offer the following categories of items under Rate Contract and their respective price list have been attached. (Please tick category as applicable)

- 1.1.Lab Chemicals
- 1.2.Lab Glassware
- 1.3.Filter papers
- 1.4. Plastic ware including micro pipettes
- 1.5.Lab consumables including silica ware

We do hereby undertake that, in the event of acceptance of our bid, the supply of Goods/Services shall be made as stipulated in our price list and that we shall perform all the incidental services.

The prices quoted are inclusive of all charges net Free delivery at Sagoserve Lab.  
We enclose herewith the complete Financial Bid as required by you. This includes:

- a) Price Schedule and Price List
- b) Statement of deviations from financial terms and conditions (if any)



We agree to abide by our offer for a period of 6 months (183 days) from the date fixed for opening of the bid documents and that we shall remain bound by a communication of acceptance within that time.

We have carefully read and understood the terms and conditions of the bid document and we do hereby undertake to supply as per these terms and conditions.

Certified that the bidder is :

A Sole proprietorship firm and the person signing the bid document is the sole proprietor / constituted attorney of sole proprietor.

(OR)

A partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement / by virtue of general power of attorney.

(OR)

A company and the person signing the bid document is the constituted attorney.

(NOTE: Delete whatever is not applicable. All corrections / deletions should invariably be duly attested by the person authorized to sign the bid document.)

We do hereby undertake that, until a format notification of award, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

Dated this        day of \_\_\_\_\_ 2020

Signature of Bidder

Details of enclosures

Full Address:  
Telephone No. :  
FAX No., :  
E-mail.,:  
COMPANY SEAL:

Check list for Manufacturer / Authorised Distributor to be submitted along with Bid  
Quotation for : \_\_\_\_\_

1. Price list attached : YES / NO
2. Indian manufacturer to self certify.
3. Authorised Dealer Certificate from manufacturer:  
    If quoting as an authorised dealer
4. Agreeing for liquidated damages / Penalty clause : YES / NO
5. Validity Period :
6. Agreeing for Payment terms : 100% on Bill basis within 30 days after satisfactory receipt of material in good condition
7. Furnished Clients list :
8. Authorised Dealer should enclose :
  - 1) Goods Service Tax Registration Certificate
  - 2) PAN No.
  - 3) Copies of Authorised Distributor/Dealership Certificate from all Manufacturers
  - 4) Profile of the firm & Client list
9. All correction/alteration in quotation initiated by : Authorised signatory
10. Manufacturer and or Authorised Dealer agreeing to all the terms and conditions of Tender document
11. Price List is inclusive of all charges freight, Insurance:  
    i.e. Free delivery at Sagoserve Lab, Salem.
12. Compliance with National/International Standards :
13. Rate contract copies with your customer.
14. Bank Details. Name of the Vendor /Account holder:
  - a) Name of the Bank and Branch:
  - b) Bank Account No:
  - c) Type of Account:
  - d) Address of the Branch:

Date:

**Signature of the Manufacturer / Authorized Distributor / Dealer**

QUOTATION TO BE SUBMITTED ON MANUFACTURER / DISTRIBUTOR / DEALER LETTER HEAD IN  
FOLLOWING FORMAT

1. Name of the Manufacturer(s) :
2. Make / Brand(s) :
3. Whether the Price List Inclusive of Excise duty or not :
4. Whether price list applicable is Inclusive of Taxes or not :
5. Maximum discount allowed by manufacturer on Price list applicable in figure and words. :
6. Additional discount of dealer over and :  
Above No. 5 in figure and words
7. Effective date of Price List :  
Price Lists duly signed with Tenderer's rubber stamp to be submitted with the offer.  
The Price List will be valid up to \_\_\_\_\_
8. All the terms & conditions mentioned in attached letter acceptable to us.

**Signature with Rubber Stamp**

Place :

Date :

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ANNEXURE 'E'  
PRICE CERTIFICATE

(Should be printed in Company Letter head and signed by the authorized signatory with Seal.)

We certify that

11 The prices quoted by us is not higher than the maximum retail price for the stores and the same is not higher than the price usually charged by us for stores of the same nature, class or description to any other purchaser.

12 The price charged for the stores supplied under the contract by us shall in no event exceed the lowest price at which we sell the stores of identical description to any other person during the period till performance of all supply orders placed during the currency of the contract is completed. If at any time during the period we reduce the sale price of such stores or sell such stores to any other person including his dealers at a price lower than the price chargeable under the contract, he shall forthwith notify such reduction or sale to the purchaser and the price payable under the contract for these items of stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.

13 If it is discovered that we have contravened the above conditions, then without prejudice to any other action which might be taken against us, it shall be lawful for the purchaser to (a) revise the price at any stage so as to bring it in conformity or (b) to terminate the contract and purchase the items of stores at the risk and cost to us and loss recovered from the vendor.

14 During the tenure of the Rate Contract, the benefits of any promotional offers by the manufacturers will also be passed on to The Managing Director, Sagoserve, Jagir Ammapalayam, Salem.

AUTHORISED SIGNATORY